

RECONCILIATION OF CASH ASSETS  
2/28/2021

RECORDED CASH ASSETS:  
General Fund  
Sewer Fund  
125th Fund

Beginning Balance	Receipts	Transfer In	Transfer Out	Disbursements	Ending Balance
79,305.97	4,253.60	561.52		(3,588.37)	80,532.72
211,988.55	2,644.00			(230.87)	214,401.68
561.52	0.00		(561.52)		0.00
					0.00

TOTAL RECORDED CASH ASSETS:

291,856.04	6,897.60	561.52	(561.52)	(3,819.24)	294,934.40
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RECONCILED CASH ON HAND AND IN BANK:

Bank Balance, (2/28/21)

Bank	Bank	TOTAL
1	2	
97,880.77	561.52	98,442.29

Add:

Deposits in Transit

0.00  
0.00

Less:

Outstanding Checks (list below - show as a negative amount)

Addy Disposal Ck #7475	(951.50)	(951.50)	0.00
Robyn Dykstra Ck #7479	(230.87)	(230.87)	(230.87)
Northwestern Energy Ck #7480	(129.53)	(129.53)	(129.53)
SD DOR Ck #7481	(105.11)	(105.11)	(105.11)
SDML Ck #7482	(1,043.00)	(1,043.00)	(1,043.00)
Schmidt Country Ck #7483	(20.15)	(20.15)	(20.15)
SD 811 Ck #7484	(20.16)	(20.16)	(20.16)
Xcel Energy Ck #7485	(486.40)	(486.40)	(486.40)
Xcel Energy Ck #7486	(144.89)	(144.89)	(144.89)
Reconciled Bank Balance	94,894.05	561.52	95,310.68

OTHER RECONCILING ITEMS:

Cash on Hand

227.00

CD's  
CD Sewer 0213  
CD Sewer 6020  
CD Sewer 0345

TOTAL RECONCILED CASH ASSETS

VARIANCE-REPORTED VS. RECONCILED

17,615.56
75,108.28
43,325.44
63,347.44
294,934.40
0.00



Example 2

DISBURSEMENT JOURNAL  
MONTH OF FEBRUARY

DATE	Check Number	Name	Description	ALL FUNDS	GENERAL FUND DEPARTMENT	OBJECT (PURPOSE)	AMOUNT	SEWER FUND ACCOUNT #	AMOUNT
2/18/21	7475	ADDY DISPOSAL	TRASH PICK UP	951.50	SANITATION	services & Fees	\$ 951.50		
2/18/21	7476	Troy Mellon	Payroll	92.35	Board	salaries	\$ 92.35		
2/18/21	7477	Brad McCoy	payroll	92.35	Board	salaries	\$ 92.35		
2/18/21	7478	Ron Grennell	Payroll	323.22	Finance Officer	salaries	\$ 323.22		
2/18/21	7479	Robyn Dykstra	Payroll	230.87				Salaries	\$ 230.87
2/18/21	7480	NORTHWESTERN EN	UTILITIES	129.53	GEN GOVT BUILD	UTILITIES	\$ 129.53		
2/18/21	7481	DEPT OF REVENUE	SALES TAX	105.11	SANITATION	TAX	\$ 105.11		
2/18/21	7482	SDML	WORK COMP	1,043.00	BOARD	INSURANCE	\$ 1,043.00		
2/18/21	7483	SCHMIDT COUNTRY	PARTS	20.15	BOARD	REPAIR & MAINT	\$ 20.15		
2/18/21	7484	SOUTH DAKOTA 811		20.16	Streets	services & Fees	\$ 20.16		
2/18/21	7485	XCEL ENERGY	STREET LIGHTS	486.40	Streets	UTILITIES	\$ 486.40		
2/18/21	7486	XCEL ENERGY	HALL/PARK	144.89		UTILITIES	\$ 144.89		
2/18/21	7487	NEW Century Press	Ad's	179.71	Finance Officer	Advertising	\$ 179.71		
2/18/21				-					
2/18/21				-					
2/18/21				-					
2/18/21				-					
2/18/21				-					
Total				\$ 3,819.24			\$ 3,588.37		\$ 230.87

ACCOUNT RECAP:

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\$ -

\$ -